



Registration Form

Full Name:
Email Address
Telephone Number:

Address (if not on CV):

<p>We are unable to represent you without receiving proof of ID (i.e. Passport), please fax to 01923 244697 or scan and email to:</p> <table><tr><td>Marketplace Recruitment</td><td>recruitment@marketplacegroup.co.uk</td></tr><tr><td>Marketplace Human Resources</td><td>hr@marketplacegroup.co.uk</td></tr><tr><td>Marketplace Technical</td><td>technical@marketplacegroup.co.uk</td></tr></table> <p>If you would rather send a copy by post please email us requesting a prepaid envelope.</p>	Marketplace Recruitment	recruitment@marketplacegroup.co.uk	Marketplace Human Resources	hr@marketplacegroup.co.uk	Marketplace Technical	technical@marketplacegroup.co.uk
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Authorised to work in the UK? Yes/No (fax/email work permit, and any restrictions, if applicable, we are unable to assist with your job search if you are not authorised to work in the UK)

Reason for leaving current position:

Notice Period:

Type of role: Permanent/Temporary/Interim
Will you consider temporary assignments? Yes/No
Date available for temporary assignments - / /

Other requirements (salary/location etc):
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Driving License/access to own transport? YES/NO
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If you are a member of a professional body please state membership number and name of organisation:
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How did you hear of Marketplace Group?

References: Please complete with the full details of 2 references; these will not be approached without authorisation:

NAME:	
POSITION:	
COMPANY:	
ADDRESS:	
TEL:	FAX:
EMAIL:	

Can we contact this referee immediately?
(please tick box if yes)

NAME:	
POSITION:	
COMPANY:	
ADDRESS:	
TEL:	FAX:
EMAIL:	

Can we contact this referee immediately?
(please tick box if yes)

Any other relevant information:

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HEALTH AND DISABILITY (please delete as appropriate)

The following questions on health and disability are asked in order to find out your needs in terms of reasonable adjustments to access our recruitment service and to find out your needs in order to perform the job or position sought.

Do you have any health issues or a disability relevant to the position or role you seek? Yes / No

If yes, please specify:

.....
...

If you have a disability, what are your needs in terms of reasonable adjustments to enable you to perform the role sought?

Please specify:

.....

CRIMINAL RECORD

Details of unspent convictions*

*Certain types of employment and professions are exempt from the Rehabilitation of Offenders Act 1974 and in those cases; particularly where the employment is sought in relation to positions involving working with children or vulnerable adults, details of all criminal convictions must be given. The information given will be treated in the strictest of confidence and only taken into account where, in the reasonable opinion of Marketplace Group Ltd, the offence is relevant to the post to which you are applying. **Failure to declare a conviction may require us to exclude you from our register or terminate an assignment if the offence is not declared but later comes to light.**

EQUAL OPPORTUNITIES

Marketplace Group Ltd is committed to a policy of equal opportunities for all work seekers and shall adhere to such a policy at all times and will review on an ongoing basis all aspects of recruitment to avoid unlawful or undesirable discrimination. We will treat everyone equally irrespective of sex, sexual orientation, marital status, age, disability, race, colour, ethnic or national origin, religion, political beliefs or membership or non-membership of a Trade Union and we place an obligation upon all staff to respect and act in accordance with this policy.

Marketplace Group Ltd shall not discriminate unlawfully when deciding which candidate and/or temporary worker is submitted for a vacancy or assignment, or in any terms of employment or terms of engagement for temporary workers. Marketplace Group Ltd will ensure that each candidate is assessed only in accordance with the candidate's merits, qualifications and ability to perform the relevant duties required by the particular vacancy.

DATA PROTECTION STATEMENT

The information that you provide on this form and on any CV given will be used by Marketplace Group Ltd to provide you work finding services. In providing this service to you, you consent to your personal data being included on a computerised database and consent to us transferring your personal details to our clients. We may check the information collected, with third parties or with other information held by us. We may also use or pass to certain third parties information to present or detect crime, to protect public funds, or in other way permitted or required by law.

Marketplace Group Ltd.

Registered Office: Registered in England 3735071

Wren House, 19-23 Exchange Road, Watford, Hertfordshire, WD18 0JG

Our vacancies are available to view at www.marketplacegroup.co.uk